



ESSEX AGGIE ALUMNI ASSOCIATION

ESSEX AGRICULTURAL & TECHNICAL HIGH SCHOOL

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Catherine Larkin Cottage Proposal (revision 4)

A proposal to have the alumni association take over the presently unused Catherine Larkin Cottage.

1. Determine if a proposal to have the alumni association take over the Catherine Larkin Cottage for alumni use would be authorized.
2. Investigate the possibility of the trustees incorporating a preservation conveyance to the alumni association wherein the association would ensure preserving the Larkin Cottage for its historical value.
3. Investigate the possibility of the alumni association offering to provide maintenance and the cost of utilities in exchange for a lease type agreement.
4. Inspect the building and determine what repairs and improvements would be needed.
5. Determine if alumni association volunteers could at some point in time salvage the original pine paneling in the Alumni Field House for possible use in the Larkin Cottage.
6. Attempt to locate any living relatives of Ms. Larkin for the purpose of receiving their thoughts and to gain their support.
7. Investigate the possibility of creating an “employment resource program” for students as one of the functions of the building.
8. Determine if it would be advisable to sell donor bricks for fundraising with the engraved bricks placed in a walkway entrance to the building.
9. If a donor brick entrance were to be constructed, investigate the possibility of having school students do the design and construction.
10. Begin a fund-raising campaign if needed.
11. Establish a list of alumni volunteers to man the office so that visitors could rely on regularly scheduled office hours.
12. Apply for National Register of Historic Places recognition.

The building would remain as close to the original construction and layout as possible so as to preserve its historical importance.

The name (and function) would change from Catherine Larkin Cottage to Larkin Memorial Alumni Center.

The facility would be used for an alumni greeting center, office & meeting room, fund-raising activities, alumni functions and reunions, archive storage and museum.